The Guarantee

**Teachers have the right to teach;**

**Students have the right to learn.**

Dear Parents,

Ceramics is an exciting and busy course that is a change of pace from the normal academic day. The classroom rules should serve as a guide for students and parents/guardians about grading and discipline.

Student grades will be based on a combination of in class effort and assigned projects. A large part of their grade will be based on participation points and contribution to studio maintenance. It is never an option to skip a project or not turn one in that is unfinished, even if the student isn’t satisfied with the result. Incomplete work may result in a failing grade unless the student has excused absences or makes up the work within one week of the close of a grading period. There is enough class time to get work finished. If a student needs extra time to complete/do work, there is open lab after school or make arrangements to come in during their study hall times. As this is s studio course, with the majority of work being done in class, students will most likely need to make up time when returning from an absence. Please review the attached grading and classroom procedures given to your student.

Any student whose disruptive behavior interferes with learning, teaching or the safety of other students will be removed from the classroom. Continued disruptive behavior will result in detention, a phone call home or referral to their administrator.

It is extremely important that your student follows classroom/equipment safety procedures. These procedures are reviewed with your student and posted in the classroom.

**Quick CLASSROOM GUIDELINES**

1.    Follow directions the first time they are given.

2.    Take care of ALL art materials (and school facility). Use tools as demonstrated. Respect all property.

3.    Keep hands, feet and objects to yourself.

4.    Be to class on time--AND PREPARED WITH PENCIL. Stay in assigned seat or area unless given permission to do otherwise

5.    Work QUIETLY on projects -- use time wisely . Respect others at all times

6.    ALWAYS clean up after yourself.

Students who follow the rules and produce quality work are always allowed to come in my room for extra time to work during the school day. I will give most of my attention to students who are in my room to learn. Students are **strongly encouraged** to take advantage of open studio time during their study hall.

Every student has the right to work in a positive learning environment. If a student chooses to break a rule, the following consequences will be imposed:

1st time- Student receives a verbal warning

2nd time- Student receives a written office referral and is sent to another room for no further disruptions

3rd time- Parents will be notified after the student receives the third minor misconduct Detentions or Saturday school will be assigned for repeat offenders. Also, receives a written office referral and is sent to another room for no further disruptions.

Students will be required to make up missed work.

Severe disruption (harassment, fighting, causing harm to another student in any way, destruction of property, defiant behavior) -- student is immediately referred to the office (as per student handbook). All rules in student handbook apply.

It is expected that all art students conduct themselves appropriately at all times. The art room is a busy place that contains many breakable items and cherished projects. Your complete cooperation in all of these areas is vital to everyone’s success!

I believe that all of my communications with you will be of a positive nature. I am looking forward to working with you student and guiding them through this year. The lines of communication are always open and I encourage you to contact me with any concern or delight you may have. We are both focused on the growth and learning of your student. Your student will receive an interim report of their progress every fourth week of the nine-week grading period. This is to inform you of any problem or successes you student is having. Progress reports will go home every nine weeks. You can learn about what is happening in your student’s class by accessing the West Jefferson Home page http://www.west-jefferson.k12.oh.us/. Click on classroom pages to find my name. Please feel free to call me at 879 7681 x2212 or e-mail me at agravlin@west-jefferson.k12.oh.us.

Thank you for your support. Together, we can make this a terrific experience! Please sign the form below and return it with your son or daughter as soon as possible. Your child must return the form.

Sincerely,

Amy Gravlin

WJHS

Art Educator

**Grading Rubric for Ceramics**

**Creativity:**

1. This work has originality and is unique. It is inventive and has many of the elements and principles of art. It is very pleasing to look at. There is evidence of detail, pattern, or unique applications.

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| 1. This work is original, expressive and has some unique features but only has one or two elements or principles of art. It is nice to look at, but lacks something in its design. 2. Design lacks individuality. Has few details or is not appropriate for the form being expressed. This work needs more thought regarding elements and principles of art. It shows little originality and is derivative. It is not very pleasing to look at. Evidence of coping ideas. 3. Lacks many design elements or interest. Has minimal additional features or copies the ideas of others. Not much attempt to show individuality. Lack of all detail. |

**Craftsmanship:**

1. Form is carefully planned. This work has no sharp or jagged edges or unintentional scratches or gouges. It is neat and tidy and has good construction with no cracks. It is scored and well slipped where parts are attached, they are secure and hidden. There is uniformity in the treatment of the clay. It is symmetrical where symmetry is intended. Walls are even thickness and I\it is well trimmed.
2. This work has a few scratches and is slightly uneven. It has unintentional surface marks. It has some sharp or uneven edges. It is slightly unsymmetrical where symmetry is intended. There may be a few short cracks where edges are joined. It is trimmed, but not as well as it should be.

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| 1. Form is unplanned and lacks balance. This piece has poor construction. Scoring and slipping to join pieces is inadequate and parts may fall off. There may be cracks, edges may be uneven, and the surface texture looks unfinished. Walls vary in thickness, it is not well trimmed. 2. Form lacks planning and effort. Surfaces are uneven thickness, cracks readily appear. Slipping and scoring not used, joining is unsecure. Surfaces and edges are undefined. |

**Following directions:**

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| 1. This work meets all of the criteria of the assignment. It shows all of the required design elements and is of the proper size. It is functional |

1. This piece may be just short of the proper size. It has some of the required design elements but some are missing or not used well. It is functional but could be better designed for better functionality.
2. This work does not meet the requirements of the assignment. It is missing key design elements and is not the proper size. It is not functional.
3. Did not follow directions at all.

**Individual effort:**

1. "I gave my very best effort on this piece. I did not waste any class time. I used careful thought in the design of the work. It represents my very best work."
2. " I gave some thought to the design of this piece but could have done a better job or spent more time on it. It is pretty good, but does not represent my very best work."
3. "I put very little effort into the design and creation of this piece. I wasted class time. I did it quickly just to get it done. I just did it for a grade and will probably throw it away after it's graded. I could do a lot better."
4. “I put hardly any effort into the design and creation of this piece. I have no interest in this project. I wasted my class time talking with my friends. I will throw it away after it is graded. I am doing the bare minimum."